

# LEAFIELD PARISH COUNCIL MEETING

25 July 2018

Held in the Pavilion Room, Village Hall, Leaffield at 8.30pm

**Present:** Cllr Caunt, Cllr Wright, Cllr Hitchman, Cllr Pearce. Cllr King joined the meeting at a later point.

**Minute Taker:** Andy Crick - Acting clerk to Leaffield Parish Council

Item No.	Subject
1.	Welcome & Apologies for Absence – 8:34pm - Chair welcomed everyone to the meeting.
<b>2. Ordinary Council Meeting Standing Items</b>	
2.1	Declarations of Interest in Items on the Agenda <ul style="list-style-type: none"> <li>- Cllr Caunt lives next to the car park</li> <li>- Cllr Wright lives near the technical centre</li> <li>- Cllr Peare is on the village hall committee and has a planning application active.</li> </ul>
2.2	Approval of draft minutes of the Council Meeting held previously None
2.3	Matters Arising – The below matters arising may include previous matters that have not been completed. None
2.4	County & District Councillors' Reports None were present
2.5	Opportunity for the Public to Speak – This will be limited to 5 minutes per resident and must only be about items already on this Agenda. No members of the public were present
2.6	PCSO report None were present
2.7	Correspondence register No items
<b>3. Policy and finance</b>	
3.1	Update on current financial position Approval of payments Cheques are noted, to be signed at a later date: Cllr Hitchman: play area supplies £87.96 + £12.19 = £100.15 Bower and Bailey solicitors, employment legal fees: £828 Play Safety Ltd annual RoSPA inspection: £189 Burford School newsletter printing: £21 McCracken and Sons grass cutting June invoice: £600
3.2	Consider & agree change of meeting dates for the remainder of 2018 It was proposed to change to the second Wednesday of the month, to be trialled for the rest of the calendar year. Agreed unanimously. Next meetings: <ul style="list-style-type: none"> <li>- 12 September</li> <li>- 10 October</li> <li>- 6 November - Strategy meeting</li> <li>- 14 November (apols Gina Pearce)</li> <li>- December – no meeting</li> </ul>
<b>4. Environment</b>	
4.1	Burial ground update <ul style="list-style-type: none"> <li>- Gina to provide report</li> </ul> Parish council will write to the MP to ask him to follow up the Environment Agency approval which has been delayed.

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4.2	<b>The Ridings</b> Cllr Wright and Cllr King went to inspect the Ridings traffic issue. Cars are parked at the top and there is nowhere else for them to park. Cllr Wright mentioned a person in a wheelchair who was being pushed on the road and was abused by a road user. He will speak to the county councillor to see if there is any action which might be taken to improve the situation for residents on the road.
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**5. Recreation and leisure**

5.1	<b>Play area and village inspection</b> Cllr Hitchman and two others cleaned up the play area and were planning to make good and paint where needed but they ran out of time.
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5.2	<b>Village hall update</b> Jane Digby has resigned as Chair and there has been no secretary for over a year. There is therefore no committee to speak of and this means that the parish council would need to take control of the hall. Cllr Pearce is booking clerk and said she would be willing to be secretary. It was suggested that she might be better suited as Chair. Cllr Pearce said she would be willing to take this role on. The parish council is as concerned as everyone about the position with the hall committee and hopes that the current hiatus can be resolved as soon as possible.
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5.3	<b>Car park update</b> Cllr Caunt: the structural engineer's report is still outstanding and has been chased up. Cllr Caunt will continue to follow up.
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**6. Planning**

Planning Applications Received & Decision Notices – round up of all recent planning approvals and new additions

18/02015/FUL	Jack Jones, Cottage, Chimney End	Change of use from Agricultural Land to Domestic Garden. No comments
18/01943/HHD	Warescot, The Green	Erection of detached Garage & Car Port. No comments
18/01985/HHD	3 Pond Court, Fairspear Road	Retrospective application for conversion of Garage to create extra living space. No comments
18/01939/HHD	Ivanhoe, The Green	Demolition of existing garage, erection of single storey extension to provide extra living space. No comments
17/03262/S73	Acre End House	Appeal against original decision (Decline). No comments
18/00890/FUL	60 Lower End	Dem Bungalow, build 1 new house. No comments
18/01034/FUL	72 & 74 LowerEnd	Change of use from store to office/studio. No comments
18/01029/FUL	71 Lower End	Alterations and extension to dwelling and erection of two new dwellings. No comments
18/01348/FUL	Windrush, 6 The Green	Erection of attached dwelling house. No comments

**7. Ordinary council meeting standing items**

AOB	Cllr King: files and folders used to be held by the clerk. GDPR regulations require that such papers be held out of sight. Cllr King suggested buying a lockable cabinet for the pavilion so the clerk can store papers there. Agreed.	
7.1	Items to be considered for the next meeting None	

Date of Next Meeting –

I can confirm this is a true account of the meeting held on

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Signed <sup>VSCC</sup> (Chair) Luke Cant

Date 10/10/18

Meeting Closed: 9.15pm